

REPUBLIC OF SOUTH SUDAN



Ministry of Finance and Planning

REQUEST FOR EXPRESSION OF INTEREST (EOI) FOR A CONSULTANT TO DEVELOP A MEDIUM-TERM STRATEGIC PLAN FOR THE PUBLIC PROCUREMENT AND DISPOSAL OF ASSETS AUTHORITY (PPDAA)

COUNTRY: **Republic of South Sudan**
NAME OF PROJECT: **Public Financial Management and Institutional Strengthening Project**
PROJECT ID: **P176761** Grant No.: **IDA-D977-SS**
Assignment Title: **Consultant to Develop a Medium-Term Strategic Plan for PPDAA**
Reference No.: **MOFP-502321-CS-INDV**
Place of assignment: **Juba, South Sudan**
Closing Date: **17th October 2025**

1. Background

The Government of the Republic of South Sudan, through the Ministry of Finance and Planning (MoFP) has received a grant from the World Bank towards the cost of implementing the Public Financial Management and Institutional Strengthening (PFMIS) Project. The project aims to lay a strong foundation for PFM reforms, strengthen key oversight institutions and improve budget transparency and overall PFM outcomes in the country.

The Public Procurement and Disposal of Assets Authority (PPDAA) is among the implementing and beneficiary institutions of the project and one of the key interventions for the Authority is to prepare a Medium-term Strategic Plan that will guide the PPDAA in delivering on its mandate as provided for in the Public Procurement and Disposal of Assets Act, 2018.

It is against this background that the Ministry of Finance and Planning through its Project Management Unit intends to engage an **Individual Consultant to provide the services of Developing a Medium-Term Strategic Plan** for the PPDAA.

2. Scope of Work and Responsibilities:

The task to be undertaken by the Consultant will include, but not limited to:

- Define the scope of the Strategic Plan Development process in consultation with the Board and Management of the PPDA.
- Review the PPDA's current position, strengths, weaknesses, and operating environment.
- Develop strategic priorities that include targets, measurable indicators, a results framework, and a financial/budget plan. (Indicative targets, indicators and results framework have been provided in the TOR)
- Propose mechanisms for technical and financial sustainability of PPDA currently and beyond donor-funded projects.
- Facilitate stakeholder consultations to identify opportunities, risks, and priorities.
- Design a monitoring and evaluation framework to assess progress.
- Draft, revise, and finalize the Strategic Plan, ensuring it is practical, costed, and implementable.

The Consultant will be required to undertake the tasks and deliver the outputs detailed in the Terms of Reference that will be provided upon request through the email contact provided below.

3. Selection Criteria:

Selection shall be based on the qualifications and experience of the candidate and followed by an interview. The minimum qualifications and experience required for shortlisting include:

- Master's qualification in Procurement, Public Administration, Economics, Development Studies, or related field.
- Proven expertise in public procurement reform implementation in at least two countries.
- Demonstrated experience in developing strategic plans for public institutions (measured by not less than two assignments completed).
- Strong knowledge of international best practices in public procurement and institutional strengthening.
- Experience integrating financial sustainability mechanisms into institutional plans.
- Excellent facilitation, communication, and report-writing skills.

Government officials or civil servants will not be considered unless: (i) they are on leave of absence without pay or have resigned or retired six months before the date of the advert, and (ii) their employment will not create a Conflict of interest.

4. Duty Station and Duration:

The position is based in Juba, South Sudan and the assignment will be carried out over a period of 60 work days

5. The attention of interested individual consultants is drawn to Section III, paragraphs 3.14, 3.16, and 3.17 of the World Bank's 'Procurement Regulations for IPF Borrowers' July 2016 revised November 2017, July 2018, November 2020 and February 2025 [Procurement in Investment Project Financing; Goods, Works, Non-Consulting and Consulting Services], setting forth the World Bank's policy on conflict of interest

6. A Consultant will be selected per the Individual consultant selection method set out in the World Bank's Procurement Regulations.

7. The Ministry of Finance and Planning now invites eligible Individual Consultants to indicate their interest in providing the above-mentioned services. Interested consultants must provide information indicating that they are qualified to perform the services and furnish the Curriculum Vitae (CV) in the prescribed form that will be provided with the TOR upon request through the e-mail given below.

8. Submission of Applications and deadline:

An Expressions of Interest (EOI) and CV in the prescribed format with 3 reference persons must be sent to: procurement.pfmis@gmail.com on or before **17th October, 2025 at 17:00 Hours (Juba local time)**

The package must be marked as “**Application to Develop a Medium-Term Strategic Plan for PPDA**” and submitted to the email address below.

Project Manager (PFMIS)
Project Management Unit,
Ministry of Finance & Planning
Location: Local Government House (Opposite Bank of South Sudan)
Juba, Republic of South Sudan
Email: procurement.pfmis@gmail.com

SOUTH SUDAN NATIONALS AND/OR FEMALE CANDIDATES ARE
ENCOURAGED TO APPLY

REPUBLIC OF SOUTH SUDAN



Ministry of Finance and Planning

TERMS OF REFERENCE FOR THE PREPARATION OF MEDIUM-TERM STRATEGIC PLAN FOR THE PUBLIC PROCUREMENT AND DISPOSAL OF ASSETS AUTHORITY

1. BACKGROUND

Establishment of the Public Procurement and Disposal of Assets Authority (PPDAA) is provided in Chapter II of the Public Procurement and Disposal of Assets Act, 2018. The establishment of the Authority and appointment of Board Members was made on 17th February 2023 when His Excellency Salva Kiir Mayardit, the President of the Republic of South Sudan announced the appointment of the Executive Director and Members of the Board of Directors of the Authority.

For the last two years, PPDAA has operated under a Road Map approved by the Board of Directors to guide the process of setting up the procurement and disposal of assets system for South Sudan. With foundational systems, legal instruments, and capacity-building initiatives now in place, it is time for PPDAA to develop a comprehensive Medium-Term Strategic Plan (2025–2030) to consolidate achievements, align priorities, and ensure sustainability beyond support being provided through the World Bank funded Public Financial Management and Institutional Strengthening Project (PFMIS Project).

2. PURPOSE AND OBJECTIVES OF THE ASSIGNMENT

The PPDAA with funding under the PFMIS Project seeks to engage a qualified individual Consultant to facilitate the development of a results-oriented Medium-Term Strategic Plan for 2025–2030. The plan must go beyond general aspirations and provide a practical, actionable framework to guide PPDAA's work.

3. SCOPE OF THE WORK

The task to be undertaken by the Consultant will include, but not limited to:

- Define the scope of the Strategic Plan Development process in consultation with the Board and Management.
- Review PPDAA's current position, strengths, weaknesses, and operating environment.

- Develop strategic priorities that include targets, measurable indicators, a results framework, and a financial/budget plan. (Indicative targets, indicators and results framework have been provided in the attached Annex 1)
- Propose mechanisms for technical and financial sustainability of PPDAAs currently and beyond donor-funded projects.
- Facilitate stakeholder consultations to identify opportunities, risks, and priorities.
- Design a monitoring and evaluation framework to assess progress.
- Draft, revise, and finalize the Strategic Plan, ensuring it is practical, costed, and implementable.

4. PROPOSED METHODOLOGY

The Consultant will adopt a participatory but results-driven methodology. The approach should emphasize actionable outputs rather than theoretical analysis.

Key activities include:

- Preparation of an inception report with agreed scope, deliverables, and timelines.
- Desk review of relevant legislation, regulations, institutional documents, and procurement sector research.
- Stakeholder mapping and targeted consultations with Board, Management, staff, and selected stakeholders.
- Development of draft Strategic Plan covering strategic priorities, results framework with targets and indicators, financial/budget framework including sustainability mechanisms, and risk analysis.
- Validation workshop with Board and key stakeholders.
- Submission of final Strategic Plan incorporating feedback.

5. ROLES AND RESPONSIBILITIES

a. PPDAAs:

- Provide overall leadership and guidance.
- Facilitate access to documents, staff, and stakeholders.
- Organize consultations, validation workshops, and logistics.

b. The Consultant:

- Prepare inception report and detailed work plan.
- Conduct analysis, consultations, and draft the Strategic Plan.
- Present drafts for review and validation.
- Submit final Strategic Plan with all supporting frameworks.

6. DURATION OF ASSIGNMENT

The assignment will be completed within 60 working days over three months.

7. KEY DELIVERABLES

- Inception Report with detailed work plan and methodology.
- Stakeholder Consultation Report (synthesizing inputs and priorities).

- Draft Strategic Plan (including strategic priorities, results framework, indicators, budget/financial plan, and sustainability mechanisms).
- Validation Workshop Report.
- Final Strategic Plan (hard and soft copies).

8. QUALIFICATIONS OF THE CONSULTANT

The Consultant must possess the following minimum qualifications:

- Master's qualification in Procurement, Public Administration, Economics, Development Studies, or related field.
- Proven expertise in public procurement reform implementation in at least two countries.
- Demonstrated experience in developing strategic plans for public institutions (measured by not less than two assignments completed).
- Strong knowledge of international best practices in public procurement and institutional strengthening.
- Experience integrating financial sustainability mechanisms into institutional plans.
- Excellent facilitation, communication, and report-writing skills.

8. REPORTING ARRANGEMENTS

The Consultant will work under the supervision of the Executive Director of PPDA and will provide progress updates throughout the assignment. Deliverables will be submitted to the Executive Director in both hard and electronic formats.

9. CONFIDENTIALITY AND PROPRIETARY INTERESTS

The Consultant shall not, during or after the assignment, disclose proprietary or confidential information related to the consultancy or the Government without prior written consent. All documents and materials prepared under this assignment shall remain the property of PPDA.

ANNEX 1: DETAILED RESULTS FRAMEWORK (2025–2030)

The data below is an example of the expected Results Framework for each Strategic Objective across the five-year period of the Strategic Plan.

Strategic Objective	Key Results/Outcomes	Indicators	Means of Verification	Year 1 Target	Year 2 Target	Year 3 Target	Year 4–5 Targets	Estimated Budget
Strengthen Procurement Oversight	Improved compliance of Procuring Entities with PPDA Act & Regulations	<ul style="list-style-type: none"> • % of PEs submitting APPs on time • % of tenders disclosed on portal 	Annual Compliance Reports, Portal Data	70% APPs submitted; 80% tenders disclosed	80% APPs submitted; 90% tenders disclosed	85% APPs submitted; 95% tenders disclosed	90% APPs submitted; 100% tenders disclosed	
Enhance Capacity Building	Procurement staff trained across MDAs and States	<ul style="list-style-type: none"> • Number of staff trained • % of staff applying new skills 	Training Reports, Post-training Evaluations	200 staff trained; 60% applying new skills	400 staff trained; 70% applying new skills	700 staff trained; 75% applying new skills	1,000 staff trained; 80% applying new skills	
Ensure Financial Sustainability	Diversified revenue sources to sustain PPDA operations	<ul style="list-style-type: none"> • % of annual budget covered by internally generated revenue 	Annual Financial Reports	80% Gov / 20% Internal	65% Gov / 35% Internal	50% Gov / 50% Internal	30% Gov / 70% Internal (Yr4) 0% Gov / 100% Internal (Yr5)	