



Ministry of Finance and Planning

Request for Bids

Supply of Office Furniture and Conference Facilities for Local Government Board Office in Juba and County Headquarters

(One-Envelope Bidding Process)

Open National Competitive Procurement

Purchaser: Ministry of Finance and Planning

Name of Project: Enhancing Community and Local Governance Project Phase II

Contract Title: Supply of Office Furniture and Conference Facilities for Local Government Board Office in Juba and County Headquarters

Grant No.: IDA-D980-SS

RFB Reference No.: SS-MOFP-551607-GO-RFB

Issued on: 14th July, 2026

1. The Ministry of Finance and Economic Planning has received financing from the World Bank toward the cost of the Enhancing Community and Local Governance Project Phase II (ECRP II) and intends to apply part of the proceeds toward payments under the contract for the Supply of Office Furniture and Conferencing Facilities for Local Government Board Office in Juba and County Headquarters. For this contract, the Borrower shall process the payments using the Direct Payment disbursement method, as defined in the World Bank's Disbursement Guidelines for Investment Project Financing.
2. The Ministry of Finance and Economic Planning, ECRP II Project Management Unit now invites sealed bids from eligible bidders to tender for the Supply of Office Furniture and Conference Facilities which include the following:

Items	Brief Description	Unit	Qty	Earliest Delivery period (CIP Project Site)	Latest Delivery Period (CIP Project Site)
Lot 1: Office Furniture for Local Government Board Office in Juba					
Items 1-12	Executive office Tables & Chairs, Standard Office Tables and Chairs,	Pc	Varied	21	30 Days

	Conference tables, chairs and filing Cabinets.				
Lot 2: Office Furniture for Ten (10) County Headquarters					
Items 1-4	Standard Office Tables, Chairs and Metallic Filing Cabinets	Pc	Varied	21	30 Days
Lot 3: Conference Facilities for Local Government Board Office in Juba					
Items 1-3	Supply and Installation of TV Screens and Video Conferencing Systems.	Pc	Varied	21	30 Days

Contracts will be awarded on lot basis. Bidders may bid for one or more lots.

There will be no margin of preference.

More details on the goods are provided in the schedule of requirements and specifications in this bidding document.

Site Inspection. Bidders are encouraged to visit the site and inspect the specific requirements for the conference table and the Video conferencing facilities.

3. Bidding will be conducted through national competitive bidding or procurement using Request for Bids (RFB) as specified in the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 Revised November 2017 and August 2018 ("Procurement Regulations") and is open to all eligible Bidders as defined in the Procurement Regulations that must have the following:
 - (i) Valid Legal Status of Company in the country of incorporation, such as a valid Certificate of Company Registration.
 - (ii) Certificate of Incorporation and necessary legal permits to conduct business.
 - (iii) Valid and Current Tax Clearance certificate from home country indicating that company has duly paid all its tax liability.
 - (iv) Documentary evidence demonstrating at least 2 contracts of Office Furniture (Lots 1 & 2) and Conference Facilities (Lot 3) in the last 5 years.
4. Interested eligible Bidders may obtain further information from the **Project Manager (ECRP II), Project Management Unit of Ministry of Finance and Planning** and inspect the bidding document during office hours at the **Office of the Project Management Unit of Ministry of Finance and Planning** from **0800 to 1700 hours South Sudan local time** on working days at the address given below.
5. The bidding document in **English language** may be inspected and picked from the office in the address stated below.

6. Bids must be delivered to the address below on or before **4th August 2026 at 3:00 PM**. Electronic Bidding will not be permitted. Late Bids will be rejected. Bids will be publicly opened in the presence of the Bidders' designated representatives and anyone who chooses to attend at the address below on **4th August 2026 at 3:00 PM**.
7. All Bids must be accompanied by a Bid-Securing Declaration.
8. Attention is drawn to the Procurement Regulations requiring the Borrower to disclose information on the successful bidder's beneficial ownership, as part of the Contract Award Notice, using the Beneficial Ownership Disclosure Form as included in the bidding document.
9. The address referred to above is:

Address for information, inspection and collection of Bidding Document is as stated below

**PROJECT MANAGEMENT UNIT (ECRP II)
MINISTRY OF FINANCE & PLANNING,
LOCATION: LOCAL GOVERNMENT BOARD COMPOUND,
(OPPOSITE BANK OF SOUTH SUDAN)
JUBA TOWN**

Attention: Project Manager (ECRP II)

Email: procurement.ecrp@gmail.com

Address for Bid submission

**PROJECT MANAGEMENT UNIT (ECRP II)
MINISTRY OF FINANCE & PLANNING,
LOCATION: LOCAL GOVERNMENT BOARD COMPOUND,
(OPPOSITE BANK OF SOUTH SUDAN)
JUBA TOWN, SOUTH SUDAN**

Attention: The Project Manager (ECRP II)

Address for Bid opening

**CONFERENCE ROOM,
PROJECT MANAGEMENT UNIT
MINISTRY OF FINANCE & PLANNING,
LOCATION: LOCAL GOVERNMENT BOARD COMPOUND,
(OPPOSITE BANK OF SOUTH SUDAN)
JUBA TOWN – SOUTH SUDAN**