

Handwritten: *draft contract, 15/8/2023*



Republic of South Sudan
NATIONAL REVENUE AUTHORITY

Handwritten: *IV Head of Legal Admin*
Draft the contract for this engagement for the preparation of procurement manual.
Date: *29/8/2023*
Signature: *[Signature]*

August 28, 2023

Hon: Athian Diing Athian
Commissioner General,
National Revenue Authority (NRA)
Juba.

Through: Ag. CCS,

Handwritten: *Hon. CG For your action.*
Date: *29/8/2023*
Signature: *[Signature]*
(Ag. CCS)

SUB: EVALUATION REPORT FOR CONSULTANTS SERVICES TO NRA.

Dear Hon: C G

The above-mentioned subject refers,

On date 08/Aug/2023, your esteemed office assigned the committee of three members to carry out evaluation procedures for the proposal submitted by Individual Consultants.

The Committee set criteria accordingly to assess the technical and financial capabilities of the two applicants. After rigorous evaluation process, we are delighted to report to you that;

- First bidder, Mrs. Zipporah Ndunge Kitheka emerged to be the best bidder with an average of 73.6% in both financial and technical evaluation with US\$ 50,050 as the cost for services.
- Second bidder, Mr. Henry Obbo Owino scored 68.6% in both financial and technical evaluation at the cost of US\$ 179,204 for the assignment.

With that, the committee unanimously recommended that national Revenue Authority should award the contract to Mrs. Zipporah Ndunge Kitheka to do the assignment in accordance to terms of reference given in the proposal.

Kindly find the attached a detailed evaluation report for your review and decision. We look forward for your directives to authorize Legal Administrator to prepare the contract.

Regards,

Achuil Lual Agak
Ag Assistant Commissioner for Administration,
National Revenue Authority (NRA)



CC: -Commissioner for Corporate Service
-Deputy Commissioner for Procurement and Logistics

National Revenue Authority, Headquarters Juba area, Juba, Republic of South Sudan

Email: admin@nra.gov.ss



Handwritten: *II Ag. Com. corp. Service*
Recommendation of the committee is endorsed.
Signature: *[Signature]*
Date: *29/08/2023*